

Sawyer County 4-H Clubs, Inc.

Project Support Grants

Adopted August 13th, 2010

Thank you for your interest in applying for a Sawyer County 4-H Club's, Inc. Project Support Grant. The purpose of this grant is to provide seed money for various Sawyer County programs and projects. Interested clubs, projects, teams or persons associated with Sawyer County 4-H may apply by filling out the application and returning it to the UW-Extension office. Funds will be allocated on an annual basis beginning October 1st of each program year. Although there is no deadline for submission, the fund is limited and requests will be approved on a first come, first serve basis.

GUIDELINES

1. Grant funds must be used to benefit the Sawyer County 4-H program.
2. Grant money can not be used to hire paid personnel to implement or carry out the program.
3. Once the project has been completed, Grant recipients are required to provide a brief written report to the Sawyer County 4-H Club's, Inc. Board of Directors.
4. Projects may request funding from \$ 5 - \$300. Funds may be used for the direct operation of the program or project, educational materials, support for new and creative programs or supplies that will enrich the project, special educational opportunities and/or educational events, transportation for educational opportunities and limited youth recognition.
5. The Sawyer County 4-H Club's, Inc. Board of Directors will review and have final decisions on all grant requests.

Unacceptable requests include:

- Youth or adult wages
- Dinners/Banquets
- Donations to other organizations
- Fundraisers
- Out of town trips

Who can apply?

Any Sawyer County 4-H club, group of 4-H clubs or project can apply for a grant. We encourage 4-H members to fill out this application themselves, or in partnership with an adult.

What kinds of projects can get support?

The 4-H Project Grant seek to support 4-H Club and project goals that ...

- Are determined and led by youth, with support from adults;
- Have a lasting, positive impact on the youth, project and/or community

Funding that goes directly to another organization as a charitable contribution is not available.

How do we apply?

1. Identify a project that will benefit you and/or improve your Club, project, 4-H community.
2. Determine what you will need in terms of money and other resources to meet your project goals.
3. Fill out the enclosed application and submit it to your county's 4-H Youth Development agent.

- You can ask for \$ 5 - \$300 from the 4-H Project Grant program. However, the grant *cannot* cover the entire cost of a project. You, your club or project will have to supplement the grant with club/project member dues, Club/project funds, ask for in-kind donations, hold a fundraiser, or look to other sources to get everything you need to meet your project goal.
- Limit of one application per Club, project, team, individual will be considered annually.

What is expected of us if we are awarded a grant?

- Acknowledge the support of the Sawyer County 4-H Clubs, Inc. in the publicity for your project. Let people know that they've helped you!
- Submit a final report to your county UW Extension Office and the Sawyer County 4-H Clubs, Inc, explaining how you've used the money and what you've accomplished, within 2 months after project/event completion. Include photos and any press release for the newsletter with your report, please!

Calendar:

Applications must be submitted to be to the UW Extension 4-H office no later than the first Friday of the month.

Your application MUST be signed by your Club or Project Leader before submission to the Sawyer County 4-H Clubs, Inc. Leader's Association. Club Leaders and Project Leaders submit your applications directly to the Leader's Association.

Notification of leaders' decision will be sent out to grant applicant(s) 5 business days after Leaders Monthly Meeting.

Sawyer County 4-H Clubs, Inc. Project Grant Application

Title of the project: _____

4-H Club(s): _____

County: _____

Youth contact person: _____ Age: _____

Address: _____ Telephone: () _____

Adult advisor: _____ Telephone: () _____

Address: _____

How many youth will participate? _____ Age range: _____

How many adults will participate? _____

You may answer these questions on another sheet of paper. Please be brief.

1. Please describe your project.
2. Where did the idea for this project begin? Who came up with the idea?
3. What roles will youth play in planning, organizing and implementing the project?
4. How will the project benefit you, your project and/or your community?
5. Describe how the proposed grant will benefit or promote the Sawyer County 4-H program.
6. What will the participants learn as a result of doing this project?

7. How will other groups or individuals be involved in the planning and implementation of your project?

8. What is the timeline for your project from start to finish?

9. How will you know if your project is successful?

10. How much money are you requesting from the 4-H Project Grant program? How will this money be used?

11. What other sources of funding are you going to have? How will this money be raised?

12. What are your total expected expenses?

13. How will you publicize your project?

14. How will the youth share what they did, what they saw, and what they learned with the other members, leaders and community partners?

Thanks for applying! Please submit this form to the Sawyer County UW Extension Office and it will forward to the next Sawyer County 4-H Leaders monthly meeting.

4-H Club/Project Leader signature: _____

4-H Youth Representative: _____

4-H Educator/Agent's signature: _____

Please deliver in person, mail or fax application to: Sawyer County 4-H Clubs, Inc. 10610 Main St., Suite 194, Hayward, WI 54843 Fax: 715-634-6820

DEADLINE FOR APPLYING: ALL APPLICATIONS MUST BE TO THE SAWYER COUNTY UW EXTENSION OFFICE NO LATER THAN THE FIRST FRIDAY OF THE MONTH.